

**First Unitarian Universalist Church of Nashville**  
**Policy and Procedures**

Section: General & Administrative

Adopted: Aug., 1996

Revised: May, 2008

**POLICY ON SELLING AND PROMOTION OF  
MERCHANDISE AND SERVICES AT CHURCH**

First Unitarian Universalist Church of Nashville limits the selling of items or services at church for personal profit or for the benefit of any group not part of an organization with the church. Such selling shall be permitted only in one of the following circumstances:

- In conjunction with the Craft Fairs organized by the Fundraising Committee. These Craft Fairs are to be held no more than quarterly during the fiscal year;
- After services by individuals who have been invited to speak or perform. The sale of books or tapes promoted by the invited speaker shall be permitted in the Social Area;
- At the discretion of the Finance Committee. Events put on by members for personal profit must be coordinated with the Fund Raising Committee and approved by the Finance Committee.

Promotion of personal businesses at church will be limited to the display of business cards or materials on the church bulletin board. This policy is not intended to discourage networking among members, only the explicit advertising, promotion, or sales of services or products.

**Procedure**

- Individuals would contact the Fundraising Committee about the desire to sell merchandise as set forth above.
- Individuals would be expected to make a donation to the church that corresponds appropriately to the kind of use made of the church. Guidelines on such donations are contained in the “schedule of service and maintenance fees”
- Individuals may give to the church administrator a business card or material to be placed on the bulletin board.