

First Unitarian Universalist Church of Nashville
Policy and Procedures

Section: General & Administrative

Adopted: March, 2007

ALCOHOL POLICY

General Statement

It is the policy of the church that the responsible consumption of alcohol by adults at church events is acceptable. If alcohol is to be served at church events, alternative beverages shall also be provided. This policy is applicable to church events occurring off-site as well, unless the other site has a more restrictive policy, in which case the more restrictive policy shall apply.

The following procedures regarding the handling and serving of alcohol are to be followed at any event taking place at the church:

- 1) Alcoholic beverages may not be served by, or to, anyone under 21.
- 2) Alcohol will be served in a separate area from food and other drink.
- 3) No one under 21 may handle any container that has alcohol in it, or has contained alcohol. Persons under 21 who are serving or cleaning up shall not handle glasses or other containers of alcohol left on tables.
- 4) One person (the alcohol custodian, AC) shall be in charge of keeping track of all alcohol containers at an event. This includes bringing them into the building, taking them out of the building and proper disposal. Any adults assisting the AC shall be informed of their responsibility to maintain custody of alcohol at all times. No container of alcohol shall be left unattended at any time unless they are locked away (e.g., in a car trunk). At an event such as the Stewardship Dinner in which containers of alcohol are maintained at more than one location, one person (e.g., table host) shall be designated to maintain custody of alcohol at any other location including alcohol left in glasses or other containers on tables and shall sign a form when taking and returning containers.
- 5) No alcohol or alcohol containers may be left on the premises, unless locked away.
- 6) Because it would undermine the purpose of maintaining control over alcohol on the premises, no one may bring a personal container of alcohol onto the church premises or consume alcohol on the premises that has not been handled in accordance with this policy.
- 7) Any church member or employee who becomes aware of any violation of this policy, or of any person who appears to be intoxicated to the point of being disruptive or posing a danger to anyone, shall bring it to the attention of the AC who shall take appropriate action, including if necessary requiring the violator to leave the premises. It is the responsibility of the AC to offer alternative transportation to anyone who appears to be intoxicated when leaving the premises. The church will reimburse for taxi fare, if necessary.
- 8) All groups using the church shall abide by this policy. The church administrator or any other person who makes arrangements for other groups to use the church will inform them of this policy and give them a copy. It shall be attached to any written agreement that is signed.