

**First Unitarian Universalist Church of Nashville**  
**Policy and Procedures**

Section: General & Administrative

Adopted: Jan, 2006

**POLICY ON AFFILIATED MINISTRY**

1. An Affiliated Minister at the First Unitarian Universalist Church of Nashville would meet all of the following:
  - a. A person in Ministerial Fellowship with the Unitarian Universalist Association
  - b. A member of the First Unitarian Universalist Church of Nashville
  - c. A minister called as an Affiliated Community Minister by the congregation of the First Unitarian Universalist Church of Nashville upon recommendation of the parish minister and concurrence in that recommendation by the Board of Trustees of the Church
2. The Affiliation Covenant is to be approved by
  - a. The Parish Minister
  - b. The Affiliated Community Minister
  - c. The Board of Trustees of the church
3. Agreement could be reached for the Affiliated Minister to provide services and be compensated, but the affiliated minister is not employed by, nor paid by the church on any permanent, ongoing basis.
4. The duties of the Affiliated Community Minister shall be agreed upon by the Parish Minister and the Affiliated Community Minister, approved by the board and set out in an affiliation covenant.
5. When Affiliated Ministers perform services for persons who are not members of First Unitarian Universalist Church of Nashville, they shall expect the normal remuneration.
6. Affiliated Ministers shall be identified on all staff lists and annual reports to the Unitarian Universalist Association and other regional institutions, on the Order of Service and in the newsletter as space permits.
7. The Affiliated Ministers and the Parish Minister of the church will meet at least once a year in order to review their relationship and to determine how the ministry of the Affiliated Ministers is working in the life of the church.
8. The Unitarian Universalist Ministers Association Code of Professional Practice shall be carefully observed by both the Parish Minister and the Affiliated Community Minister.
9. Changes in this document may be made by agreement between the ministers concerned and shall be effective 30 days after written notice of the change is forwarded to the Board of Trustees, unless the board votes to delay or reject the change.